



ID-SWET Grant Selection Procedure

The United States Forest Service (USFS) provides funding to the Idaho Office of Energy Resources (OER) for the purpose of developing the Idaho Statewide Wood to Energy Team (ID-SWET). As part of the ID-SWET, funding is allocated to provide financial assistance in the form of grants to advance the development of biomass energy projects within Idaho. The ID-SWET has developed an application that will be received year round, until funding for project development grants are no longer available.

Grants will be selected by the following procedure:

- **Application** – The Applicant submits an application to OER. The OER will review the application for completeness and follow up with the Applicant in order to obtain any additional information regarding the project.
- **Regional Committee** – Once the application is complete, it will be submitted to the relevant ID-SWET regional team. If the regional team approves the application, the application will be sent to the ID-SWET Selection Committee.
- **ID-SWET Selection Committee** – The ID-SWET Selection Committee will vote to approve funding for the grant application (grants are contingent upon approval by OER administrator and legal counsel). The selection committee will meet three times a year to review and approve proposals. The ID-SWET Selection Committee shall consist of:
 - Matt Wiggs – Idaho Office of Energy Resources
 - Angela Farr – USFS Region 1
 - Scott Bell – USFS Region 4
 - Rick Brenneman – Idaho Woody Biomass Utilization Partnership
 - Mary Fritz – Idaho Department of Lands
 - Dylan Kruse – Sustainable Northwest
- **Grant Awarding** – OER will work with applicant to provide the grant funding in accordance with all State and Federal public procurement requirements.





Competitive Review Criteria:	Points
<p>Feasibility of the project: Points will be awarded by examining a number of factors, including technological, operational, schedule and resource feasibility. Reviewers will also award points if synergies exist between the project and broader ecological and economic needs of the region.</p>	25
<p>Strength of application, including the scope of work and approach: Reviewers will evaluate the scope of work and schedule that is proposed including the project team and expertise that will be drawn upon to complete the scope of work. Priority will be given to projects with an experienced team and proven track record.</p>	25
<p>Source of biomass: Points will be awarded for projects that are in close proximity to available sources of woody biomass with preference to those that can utilize biomass resulting from forest restoration and fuels reduction activities. Proximity to existing, functioning forest collaboratives will also be prioritized.</p>	20
<p>Local Commitment: Points will be awarded by determining the level of local support for the project and the commitment to help make it successful. Working closely with existing forest collaboratives or existing or potential cluster related businesses will be preferred.</p>	20
<p>Match Contributions: Points will be awarded for the amount of non-federal, non-obligated match contributed (cash or in-kind) as a percentage of the grant amount requested:</p> <div style="text-align: right; margin-left: 400px;"> <p>0 - 10% = 3 Points 11 - 25% = 5 Points 26 - 50% = 7 Points 51 - 99% = 9 Points 100% (1:1 Match) = 10 Points</p> </div>	10
Total:	100

